



## 7 WAYS TO SPRUCE UP YOUR HOME OFFICE

Get comfortable with the work-from-home scenario using these tips to spruce up your home office.



### 1. The right chair.

Comfort is nice, but ergonomically supportive is key.



### 2. A spot of tea or a cup of joe.

A single-cup coffeemaker or personal teapot can remind you to take that mid-morning or afternoon break.



### 3. A splash of color.

A piece of framed art or a bright-colored file organizer can add some energy to lift your mood. Even a healthy green plant can do the trick.



### 4. A touch of texture.

Use storage containers, rugs or decor that have interesting textures to help make the room feel more inviting.



### 5. Let there be light.

Natural light from a window can be a welcome option to facing a wall. If you don't have a window, consider investing in a desk lamp or even the new "ring light" that can help make your video calls look more professional and well-lit.



### 6. Declutter.

Use bookshelves, baskets and under-desk drawers to keep items off your desk. And don't forget the benefits of a manageable inbox.



### 7. Get camera-ready.

Keep the space behind you simple in design so it doesn't distract your colleagues on video calls. One large piece of art works well.

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